



Ref No.: RU/AHM/RO/2025/ 66

Date: Monday, 25 August 2025

CIRCULAR

Re- Constitution of Scheduled Castes / Scheduled Tribes and Minority Cell

In pursuance of the guidelines issued by the University Grants Commission (UGC), in accordance with the *Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989* (as amended), the *Constitution of India*, and the directives of the Government of India and State Government for the welfare of minority communities, Rai University, Ahmedabad reaffirms its The **SC/ST & Minority Cell** will function as an advisory and facilitative body to protect rights, address grievances, and promote welfare measures for SC, ST, and Minority students and staff.

Responsibilities:

1. **Implementation & Compliance** – Ensure adherence to UGC regulations, the *SC/ST (Prevention of Atrocities) Act, 1989*, the *Constitution of India*, and all relevant Government of India/State Government guidelines.
2. **Grievance Redressal** – Receive, investigate, and recommend solutions for complaints of discrimination, atrocities, or denial of benefits/reservations.
3. **Awareness & Outreach** – Conduct orientation programmes, sensitization workshops, and awareness campaigns about the rights, entitlements, and welfare schemes for SC, ST, and Minority communities.
4. **Guidance & Support** – Facilitate access to scholarships, financial aid, academic resources, and skill development opportunities for students belonging to SC, ST, and Minority groups.
5. **Monitoring & Reporting** – Maintain updated data on SC, ST, and Minority students/staff, monitor implementation of welfare schemes, and submit periodic reports to the competent authority.
6. **Advisory Role** – Recommend policy measures and infrastructural improvements to enhance participation and representation of SC, ST, and Minority communities in academic and co-curricular activities.

Composition:

S.No.	Name	Designation	Email
1	Mr. Parmar Vanrajsinh Kantilal Assistant Professor, Rai School Management Studies	Chairperson	vanrajsinh.parmar@raiuniversity.edu
2	Dr. Dhakhda Sureshkumar Karshanbhai Assistant Professor, Rai School of Sciences	Member	suresh.dhakhda@raiuniversity.edu
3	Ms. Saswati Majhi Assistant Professor, Rai School Management Studies	Member	saswati.majhi@raiuniversity.edu

S.No.	Name	Designation	Email
4	Mr. Sonara Ravindrakumar Executive, Student Section Department	Member	ravindra.sonara@raiuniversity.edu
5	Mr. Solanki Chetan Jayantilal Graphic Designer, Marketing & Communication	Member	solanki.chetan@raiuniversity.edu
6	Ms. Kalesh Kapilaben Nareshbhai Assistant Professor, School of Pharmacy	Member Secretary	sc-stcell@raiuniversity.edu

The quorum will be of minimum **FOUR** members.

All concerned are requested to take note that a complaint from an aggrieved staff/student relating to the university/procedure/behavioural shall be addressed to the Member Secretary, SC/ST Committee on **sc-stcell@raiuniversity.edu**.

This circular has been issued with the approval of the competent authority. It shall take effect immediately, supersedes all previous communications on the subject, and shall remain in force until further orders.

For,
For, Rai University
Registrar

Copy to: **Registrar**

1. Provost Office
2. All Deans/HoDs of respective School/Department
3. Admissions and Outreach Cell
4. Controller of Examination
5. Librarian
6. Head Administration
7. Information Technology

8. Transport
9. Human Resource
10. IQAC
11. Student Section
12. Concerned members- for information
13. Website
14. Notice Board