

Ref no: RU/AHD/RO/SS/24-25/003

Date: 5<sup>th</sup> July 2024

## Registrar Office

### Orientation Program

All the students of following programs are here by informed that your academic session will commence from **Monday, 22<sup>nd</sup> July 2024**.

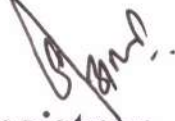
Program	Branch	Start Date
D.Pharm	Diploma Pharmacy	22 <sup>nd</sup> July 2024
B.Pharm	Bachelor of Pharmacy	

Please join us for a series of informative session, campus tour and fun activities to help you transition into Rai University.

**Note:** You are here by instructed to pay your Tuition Fee, Exam Fee, ERP Charge and ACPC Charge on or before 22nd July 2024.

Those who are opting for hostel facility, kindly pay the hostel fee and complete all the accommodation process in prior. This will help to facilitate a smooth transition and ensure your comfortable stay at hostel.

By Order



I/c Registrar



Enclosure:

1. ANNEXURE – 1
2. ANNEXURE – 2

Copy To

1. Provost office
2. Registrar office file for records
3. Dean/HOD (All Schools)
4. COE Office
5. Student Section
6. Account Department
7. Transport Department
8. IT Support (Website Display)
9. ERP Section

**ANNEXURE – 1**

**दीक्षारंभ- 2024**

**An Orientation Program for Newly admitted Students of  
Batch 2024-25**

B.Tech. CSE & IT	8 <sup>th</sup> July 2024
BSc IT, BCA, Diploma CE, IT, ME & BBA	18 <sup>th</sup> July 2024
B.Pharma & D. Pharma	22 <sup>nd</sup> July 2024

**Minutes to Minutes of the Program**

<b>Sr. No</b>	<b>Time</b>	<b>Topic</b>
1.	9:15 AM - 9:45 AM	Breakfast
2.	9:45 AM - 10:00 AM	Student Welcome
3.	10:00 AM - 10:05 AM	Welcome Speech
4.	10:05 AM - 10:10 AM	Welcome Address
5.	10:10 AM - 10:15 AM	Institutional Presentation
6.	10:15 AM - 10:25 AM	Examination Department Presentation
7.	10:25 AM - 11:00 AM	Ice Breaking Session -I
8.	11:00 AM - 11:10 AM	Introduction to Library Registration Process
9.	11:20 PM - 11:40 PM	Introduction to the Student Welfare Department and Clubs
10.	11:40 AM - 12:30 PM	Ice Breaking Session-I
11.	12:30 PM - 1:00 PM	Lunch
12.	1:00 PM - 4:00 PM	Introduction to ERP and Student Registration/Transportation/ Hostel/Campus Visit

**Venue  
Seminar Hall**

*[Handwritten Signature]*



## ANNEXURE – 2

### **List of documents for Academic Registration**

All the students are requested to bring the following documents in original and two set of photo copy for verification & registration process.

1. Passport size photo (2 copy)
2. 10<sup>th</sup> Mark Sheet
3. ITI Mark sheet (for C2D students only)
4. 12<sup>th</sup> Mark Sheet
5. Diploma Mark Sheet (for D2D students only)
6. School Leaving Certificate/Migration Certificate/Transfer Certificate - (Original)
7. ACPC Allotment Letter (if Applicable)
8. Aadhar Card
9. Fees Paid Receipts.
10. Caste Certificate (if Applicable)
11. Disability Certificate (if Applicable)
12. Domicile Certificate (if Applicable)
13. Income Certificate (if Applicable)
14. GUJCET Certificate (if Applicable)

**Note:** These documents are essential to ensure a smooth and efficient academic registration process. Please make sure to have them in two set of photo copy and original scanned copy (for ERP Registration) when you arrive at the registration venue.

