

Ref no: RU/AHD/RO/SS/24-25/002

Date: 5th July, 2024

Registrar Office
Orientation Program

All the students of following programs are here by informed that your academic session will commence from **Thursday, 18th July 2024**.

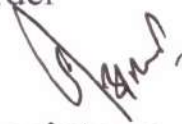
Program	Branch	Start Date
Diploma Engineering / C2D	Information Technology	18th July 2024
	Computer Engineering	
	Mechanical	
B.Sc.	IT	
BCA	-	
BBA	-	

Please join us for a series of informative session, campus tour and fun activities to help you transition into Rai University.

Note: You are here by instructed to pay your Tuition Fee, Exam Fee, ERP Charge and ACPC Charge on or before 18th July 2024.

Those who are opting for hostel facility, kindly pay the hostel fee and complete all the accommodation process in prior. This will help to facilitate a smooth transition and ensure your comfortable stay at hostel.

By Order



I/c Registrar



Enclosure:

1. ANNEXURE – 1
2. ANNEXURE – 2

Copy To

1. Provost office
2. Registrar office file for records
3. Dean/HOD (All Schools)
4. COE Office
5. Student Section
6. Account Department
7. Transport Department
8. IT Support (Website Display)
9. ERP Section

ANNEXURE – 1

दीक्षारंभ- 2024

**An Orientation Program for Newly admitted Students of
Batch 2024-25**

B.Tech. CSE & IT	8 th July 2024
BSc IT, BCA, Diploma CE, IT, ME & BBA	18 th July 2024
B.Pharma & D. Pharma	22 nd July 2024

Minutes to Minutes of the Program

Sr. No	Time	Topic
1.	9:15 AM - 9:45 AM	Breakfast
2.	9:45 AM - 10:00 AM	Student Welcome
3.	10:00 AM - 10:05 AM	Welcome Speech
4.	10:05 AM - 10:10 AM	Welcome Address
5.	10:10 AM - 10:15 AM	Institutional Presentation
6.	10:15 AM - 10:25 AM	Examination Department Presentation
7.	10:25 AM - 11:00 AM	Ice Breaking Session -I
8.	11:00 AM - 11:10 AM	Introduction to Library Registration Process
9.	11:20 PM - 11:40 PM	Introduction to the Student Welfare Department and Clubs
10.	11:40 AM - 12:30 PM	Ice Breaking Session-I
11.	12:30 PM - 1:00 PM	Lunch
12.	1:00 PM - 4:00 PM	Introduction to ERP and Student Registration/Transportation/ Hostel/Campus Visit

**Venue
Seminar Hall**



ANNEXURE – 2

List of documents for Academic Registration

All the students are requested to bring the following documents in original and two set of photo copy for verification & registration process.

1. Passport size photo (2 copy)
2. 10th Mark Sheet
3. ITI Mark sheet (for C2D students only)
4. 12th Mark Sheet
5. Diploma Mark Sheet (for D2D students only)
6. School Leaving Certificate/Migration Certificate/Transfer Certificate - (Original)
7. ACPC Allotment Letter (if Applicable)
8. Aadhar Card
9. Fees Paid Receipts.
10. Caste Certificate (if Applicable)
11. Disability Certificate (if Applicable)
12. Domicile Certificate (if Applicable)
13. Income Certificate (if Applicable)
14. GUJCET Certificate (if Applicable)

Note: These documents are essential to ensure a smooth and efficient academic registration process. Please make sure to have them in two set of photo copy and original scanned copy (for ERP Registration) when you arrive at the registration venue.

