

Circular

Instructions for Online Examination Form Submission

Term End Examination May 2024

Dear Students,

As per the requests received from students, it is observed that some students are facing challenges in online submission of examination forms. The Process is updated as below. All the students are advised to complete the examination forms within the due dates.

Examination Fee Payment (Using ERP Exam Registration Process)	Examination Fee Payment (Either Offline or any other mode)
<p>Step 1 – Login in to ERP using your ID and Password</p> <p>Step 2 – Go to Result and Click on Regular Exam Form Submission</p> <p>Step 3 – Select Your Exam Carefully – AY23-24 Term II_May 2024-School Name – Program Name and Semester (Even Semester Exam) and Click on Show</p> <p>Step 4 – Next, complete the payment by clicking on PayNow.</p> <p>Step 5 – Once payment is complete, Scroll Down and Check the listed subjects/courses</p> <p>Step 6 – After verifying the subjects/courses details, Click on Exam Form Submission</p>	<p>Step 1 – Visit the Student Section and Collect your offline examination form</p> <p>Step 2 – Attach the Fee Payment Receipt and complete the other formalities</p> <p>Step 3 – Submit Examination form to student section for updating examination fee status</p> <p>Step 4 – Login in to ERP using your ID and Password</p> <p>Step 2 – Go to Result and Click on Regular Exam Form Submission</p> <p>Step 3 – Select Your Exam Carefully – AY23-24 Term II_May 2024-School Name – Program Name and Semester (Even Semester Exam) and Click on Show</p> <p>Step 6 – After verifying the subjects/courses details, Click on Exam Form Submission</p>

For any queries or assistance regarding the online examination form submission process, please do not hesitate to contact the examination department/student section.



Veerendra Singh Nagoria
Controller of Examination
Rai University