

NOTICE

Placement – Marico Ltd



1. Required Qualification : Bcom/Mcom/M.B.A Finance.
2. Job Location: Sanand.
3. Job Title: Trainee.
4. Job Profile / Job Description (You may send JDs as file attachments): as below details.
5. Required skill set (If any):
 - A. Basic Accounting Entries.
 - B. Inventory Management.
 - C. Excel & SAP Knowledge.
 - D. Financial Management.
 - E. Communication Skills.
6. Package: Monthly Stipend – Rs.13,500
7. Preferred candidate: Female
8. Company Website: <https://marico.com/>

Following is a brief overview of the production trainee positions available at Marico - Sanand:

Commercial Trainee:

Overview: As a Finance Trainee at Marico, you will be an integral part of our finance team, contributing to various aspects of financial management. This role offers a unique opportunity to develop skills in inventory management, reconciliation, basic accounting entries, and utilize software such as SAP and Excel.

Responsibilities:

1. **Inventory Management:**
 - Collaborate with the inventory control team to monitor and manage stock levels.
 - Assist in conducting regular audits to reconcile physical inventory with system records.
 - Analyze inventory data to identify trends, discrepancies, and areas for improvement.
2. **Reconciliation:**
 - Perform regular reconciliations of financial accounts to ensure accuracy and compliance.
 - Investigate and resolve discrepancies in a timely manner.
 - Document reconciliation processes and maintain clear audit trails.
3. **Basic Accounting Entries:**
 - Gain hands-on experience in creating and posting basic accounting entries.
 - Assist in the preparation of financial statements and reports.
 - Work closely with the accounting team to ensure accurate and timely recording of financial transactions.
4. **SAP and Excel Knowledge:**
 - Utilize SAP software for financial data entry, reporting, and analysis.
 - Leverage advanced Excel skills for data manipulation, financial modeling, and reporting.
 - Actively participate in training sessions to enhance proficiency in SAP and Excel.
5. **Financial Analysis:**
 - Support the finance team in conducting financial analysis and variance assessments.
 - Assist in preparing financial reports for management review.
 - Contribute to budgeting and forecasting processes.

Benefits:

- **Practical Experience:** This role provides hands-on experience in various finance functions, enhancing your understanding of financial management.
- **Career Growth:** Outstanding finance trainees may have the opportunity to progress into more advanced roles within the finance department upon program completion.
- **Networking Opportunities:** Interact with experienced finance professionals, expanding your professional network.
- **Skill Development:** Participate in skill development workshops and training sessions to enhance your financial analysis, accounting, and software proficiency.

The benefits of our trainee program include:

- Monthly Stipend – Rs. 13,500
- Canteen and Bus Transport Facilities at nominal cost.
- Medical Insurance for up to 1 Lac.
- Monthly Recognition Program.
- Training & Workshops.

Duration of trainee program – 6 months to 1 year

Possibility of transitioning to a full-time role upon program completion

**Students interested may also revert to Dr. Maulik Rathod (maulik.rathod@raiuniversity.edu)
Placement Coordinator, Rai School of Management Studies, by March 23, 2024.**

**Rajesh Nair
Training & Placement
Corporate Resource Cell**