

Rai University Revised Transportation Policy For Students Usage AY 2024-25

Policy Statement: Rai University is committed to providing safe and reliable transportation services to its students. This policy outlines the guidelines and expectations regarding the use of university transportation facilities.

1. General Guidelines

1.1 Transport Facility Availability:

- 1.1.1** Transport services are available along specified routes and designated stops determined solely by Rai University management.
- 1.1.2** Routes are subject to change based on student needs and at the discretion of the university management.
- 1.1.3** For obtain University bus facility below mentioned procedure follows:
 - 1.1.3.1** Kindly Pay the require transportation fees of Rs.14000/- for this term in Account department/Online/ERP.
 - 1.1.3.2** Your Transport ID card will auto generated in ERP account. (Soft Copy)
 - 1.1.3.3** No hard copy of ID card require those who have smartphone.
 - 1.1.3.4** Note: Forms for transportation are available on the university website. (<https://www.raiversity.edu/transportation/>) (Annexures-I)
 - 1.1.3.5** All the active routes details are also available on the university's website in Transportation menu. (<https://www.raiversity.edu/transportation/>) (Annexures-II)

1.2 Request for Route Changes:

- 1.2.1** Parents may request additions or changes to transportation routes by submitting a written request to the Principal. Approval will be based on feasibility and availability.

1.3 Optional Facility Status:

- 1.3.1** Transportation is an optional facility and is not a guaranteed right for any student or parent.
- 1.3.2** Rai University reserves the right to withdraw transportation services without providing a reason.

1.4 Continuity of Service:

- 1.4.1** Transportation is provided for the entire academic session and cannot be withdrawn during the session.

1.5 Withdrawal Procedure:

- 1.5.1** Parents wishing to withdraw from transportation services for the next academic session must inform the University in writing in advance. Failure to do so will result in a charge equivalent to one month's transport fee.

1.6 Safety and Security:

- 1.6.1** First aid boxes are provided in each bus.
- 1.6.2** GPS service is employed for tracking the buses.
- 1.6.3** Disciplinary notices and emergency number stickers are displayed both inside and outside of the bus.
- 1.6.4** All safety measures are adhered to in accordance with the regulations set forth by the Regional Transport Office (RTO) of Gujarat.

If students have any concern and issue then they can fill a form in Transport grievances form, which is available on University's website. (https://rai.gnums.in/AdminPanel/Grievance/GRI_Grievance/GRI_GrievanceListForStaff.aspx) (Annexures-III)

1.7 Disciplinary Norms in University Bus:

- 1.7.1** Be present at their designated bus stops at least five minutes prior the scheduled arrival time.
- 1.7.2** Remain seated while the bus is in motion.
- 1.7.3** Obey instructions from the bus driver/in-charge.
- 1.7.4** Refrain from throwing objects in or out of the bus.

- 1.7.5 Avoid using indecent language with fellow passengers or bus staff.
- 1.7.6 Refrain from damaging bus property, including seats, curtains, etc.
- 1.7.7 Avoid fighting or threatening other students.
- 1.7.8 Abstain from any unruly behaviour, including playing loud music/songs or using speakers.

1.8 Consequences for Violations:

If any student be found in violation of the guidelines, we will promptly notify the disciplinary committee of the University.

- 1.8.1 First Offense: Warning and report to parents.
- 1.8.2 Second Offense: Parental notification and one-week suspension from bus travel.
- 1.8.3 Third Offense: Withdrawal of bus facility with a fine.

Policy Review: This policy will be reviewed time to time to ensure its effectiveness and compliance with relevant regulations.

Policy Owner: The Provost of Rai University is the designated owner of this policy.

This comprehensive transportation policy ensures the smooth operation of transportation services while maintaining standards for safety, discipline, and efficiency.



Transport Manager

Rai University, A'bad.