

Ref. No.: RU/TPO/2024/03/02 March 16, 2024

# **NOTICE**

# Placement - Bakeri Group

Bakeri Group, established in 1959, is a highly trusted and respected real estate company in India. With over 25 million sq. ft. of plotted development and 17 million sq. ft. of constructed properties, Bakeri Group has created landmark properties in Ahmedabad. The company values trust, transparency, and ethical practices and has pioneered innovative projects such as planned residential townships, affordable housing, and weekend getaway homes.

Bakeri Group is committed to making a difference in society by providing services that uplift the standard of living and fulfill basic human needs.

# **JOB 1:**

Role Name: Digital Marketing & Marketing Executive

Job Description

This is a full-time on-site role for an Digital Marketing Executive at Bakeri Group's Ahmedabad location. The Executive will be reporting for Digital marketing, Advertising, Creatives, hoardings and entire marketing mix to the Sr General Manager. The candidate shall have full hands on experience of Digital Marketing Apps, software, tools etc.

## Qualifications

☐ Expertise in Digital Marketing and Marketing in general
☐ Strong computer skills and ability to work independently
Excellent communication and interpersonal skills, smart and confident, fluent English
Experience in the real estate industry is preferred but not necessary
☐ Bachelor's or Master's degree in Business Administration, Management, or related field

Salary Range: Rs 3.6 to 5.00 lacs/ annum

## JOB 2

Role Name: Hopitality Manager/ Asst Manager

# Role Description FOR HOSPITALITY

This is a full-time on-site role for an Assistant Manager - Hospitality (3 Club Houses / Event Management / Marketing/ Admin) . The Assistant Manager will be responsible for assisting with daily operations and administration, supervising staff, assisting with customer service, and providing support to upper management for the Hospitality division.

# Qualifications

Excellent organizational and time-management skills Strong communication and interpersonal skills Experience in staff supervision and delegation Ability to multitask and work in a fast-paced environment
Proficient in Microsoft Office Suite
Experience in Weekend homes/Clubs / Event Management/
Bachelor's degree in Hotel Management/ Business Administration, Management, or related field

SALARY: UPTO Rs 6 lacs/ annum

## JOB 3

JOB NAME: COMMERCIAL ASSISTANT (Real Estate)

Role Description

This is a full-time on-site role for an Assistant in the Post Sales Documentation team.

## Qualifications

□ Excellent organization	nal and time-management skills
☐ Strong communication	n and interpersonal skills
☐ Experience in SAP en	itry and knowledge of Dastavej
☐ Quasi Legal knowledg	ge and real estate Registry process
☐ Proficient in Microsoft	Office Suite
☐ Experience in a Real	Estate Backend team
☐ Bachelor's degree in o	commerce or legal
Salary: Upto Rs 3.6 Lak	hs/ Annum

## JOB 4

JOB NAME: Asst Mgr/ Executive Sales/ Site Sales Incharge (Real Estate) Role Description

This is a full-time on-site role. The candidate should have at least 2 years of hardcore Sales experience in a reputed builder company. The candidate is expected to know the Ahmedabad market, leading builders and its projects, know how of real estate business, interaction with brokers, smooth handling of prospective clients. The candidate should have a pleasing and smiling personality with good English.

## Qualifications:

☐ Strong communication and interpersonal skills
□ Experience in SAP entry and knowledge of Dastavej
☐ Quasi Legal knowledge and real estate Registry process
□ Proficient in Microsoft Office Suite
□ Experience in a Real Estate
☐ Bachelor's degree
Salary: Upto Rs 6.0 Lakhs/ Annum

Students interested may also revert to Dr. Maulik Rathod (maulik.rathod@raiuniversity.edu) Placement Coordinator, Rai School of Management Studies, by March 18, 2024.

Rajesh Nair Training & Placement Corporate Resource Cell