

RU/AHD/PO-IQAC/2023-24/18

Date: 02/05/2024

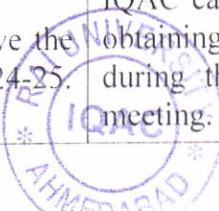
MINUTES OF THE MEETING

The 10th IQAC Meeting of all the IQAC Members was called by **Prof. Yashesh Darji** – IQAC Coordinator on 01st May 2024. **Time: 15:00 - 16:30PM, Venue: Board Room.**

Chaired by	Prof. (Dr.) Anil Tomar – Hon'ble Provost		
Attendees	Prof. (Dr.) Brijendra Singh Yadav	Prof. Lalit Adhikari	Mr. Veerendra Singh Nagoria
	Prof. (Dr.) Sailesh Iyer	Prof. (Dr.) P. P. Patel	Prof. (Dr.) Sanjesh Rathi
	Prof. (Dr.) Ausaf A. Malik (Spl. Invitee)	Mr. Sanjeev Bhardwaj	Dr. Sandeep Chandra
	Dr. Pradeep Kumar Singh	Prof. Pragnesh Patel	Mr. Rajesh Nair
	Prof. Yashesh Darji		
Absentees	Dr. Nita Solanki	Mr. Priyank Nahar	Ms. Reenaben Trivedi
	Mr. Pramod Bhatnagar	Sarpanch	Mr. Priyank Nahar
	Ms. Reenaben Trivedi	Mr. Prince Parbat	Mr. Yash Trivedi
	Mr. Dhwanesh Patel	Ms. Khushboo Rajput	

Sr. No	Agenda	Resolution	Responsible Centre
1	Compliance of the 9 th IQAC meeting dated 03 rd January 2024.	Confirmation and Approval of the 9 th IQAC Meeting.	IQAC Cell
2	AUDIT FINDINGS: 2.1: Submission of summary and ATRs of all feedbacks from respective Departments and Cells	Deans/Principals of the respective departments are required to submit the summaries and action taken reports (ATRs) for all feedback within two weeks of the Term End.	HOI All Schools
	2.2: Instruction to start preparing the Academic Administrative Audit (AAA) for AY 2023-24.	All departments will submit their AAA Report (School wise) to the Internal Quality Assurance Cell on or before the first week of August 2024.	
	2.3: Academic Calendar & Time Table Audit of Even Semester AY 2023-24.	Deviations in Academic Calendar were presented by IQAC. The chair commended the IQAC's initiative to conduct a Presemester Audit, which aims to rectify any mismatches or deviations in the timetable and academic calendar.	
3	ACADEMIC PLANNING: 3.1: To discuss and approve the IQAC Calendar for AY 2024-25.	The committee thoroughly reviewed the IQAC calendar A.Y. 2024-25 and advised obtaining approval of IQAC Calendar during the upcoming Academic Council meeting.	IQAC Cell

Y. A. Darji
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	3.2: To discuss and approve the University Academic Calendar 2024-25.	The Academic Calendar A.Y. 2024-25 was presented before the chair and the committee, wherein the chair directed all department heads to provide suggestions and recommendations for the refinement of the Academic Calendar within 48 hours. The chair extended appreciation to the IQAC Cell for their dedicated efforts in meticulously crafting the academic calendar, which notably incorporates day-to-day details.	
	3.3: Instructions to submit Academic Audit Report of AY 2023-24 Even semester.	IQAC has issued directives to all schools regarding the submission of the Academic Audit Report for the Even semester A.Y. 2023-24, along with the Monitoring Audit reports and Feedbacks, as detailed in the Quality Policy 2023-24, previously circulated to all department heads via email.	
4	IQAC INITIATIVES: 4.1: Annual Activity Planning Calendar A.Y. 2024-25 by each department which includes activities, like Staff Centric, Student Centric, Industry Centric, Research Centric etc.	The chair has suggested to all Schools/department to plan-in-advance the entire year's (A.Y. 2024-25) student centric, staff centric, research centric activities of all the staff/students with a detailed budget. The chair has recommended that all Schools /departments must proactively strategize for the annual activity planning of student-centric, staff-centric, and research-centric activities for the entire academic year along with a detailed budget breakdown. Honorable Registrar suggested few activities like life-long learnings in the student centric plan and gave idea to include many such activities in annual academic planner	HOI All Schools
	4.2: Pre Semester Audit of the Departments for Readiness of AY 2024-25.	IQAC will initiate the Presemester audit of upcoming semester likely beginning on June 10, 2024.	
5	Any other items with the permission of chair	The IQAC has recommended the mandatory allocation of budgets to all departments/cells.	

The meeting ended with Thanks to Chair. This minutes has the approval of the competent authority.

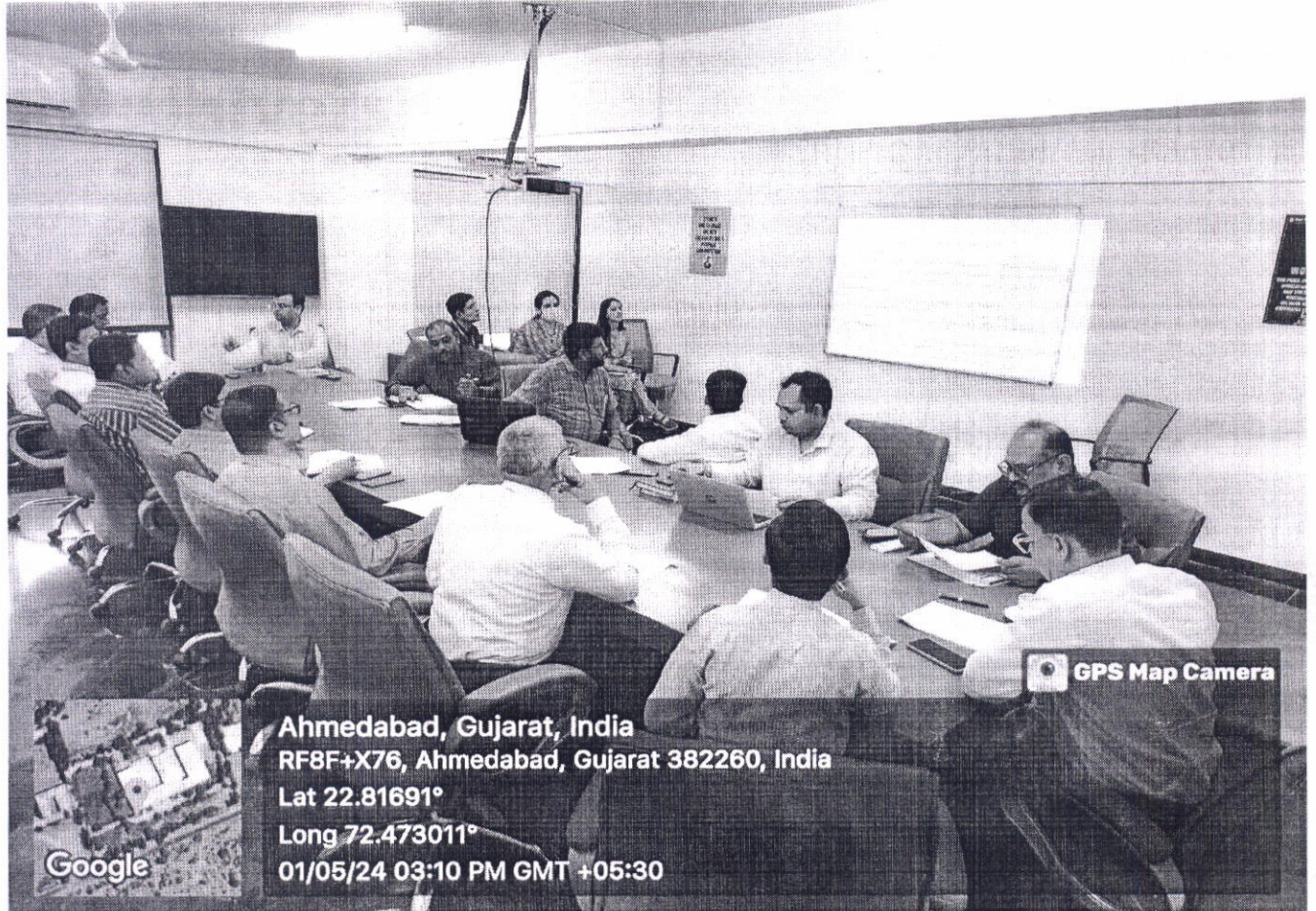
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IQAC Coordinator



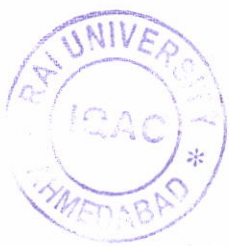
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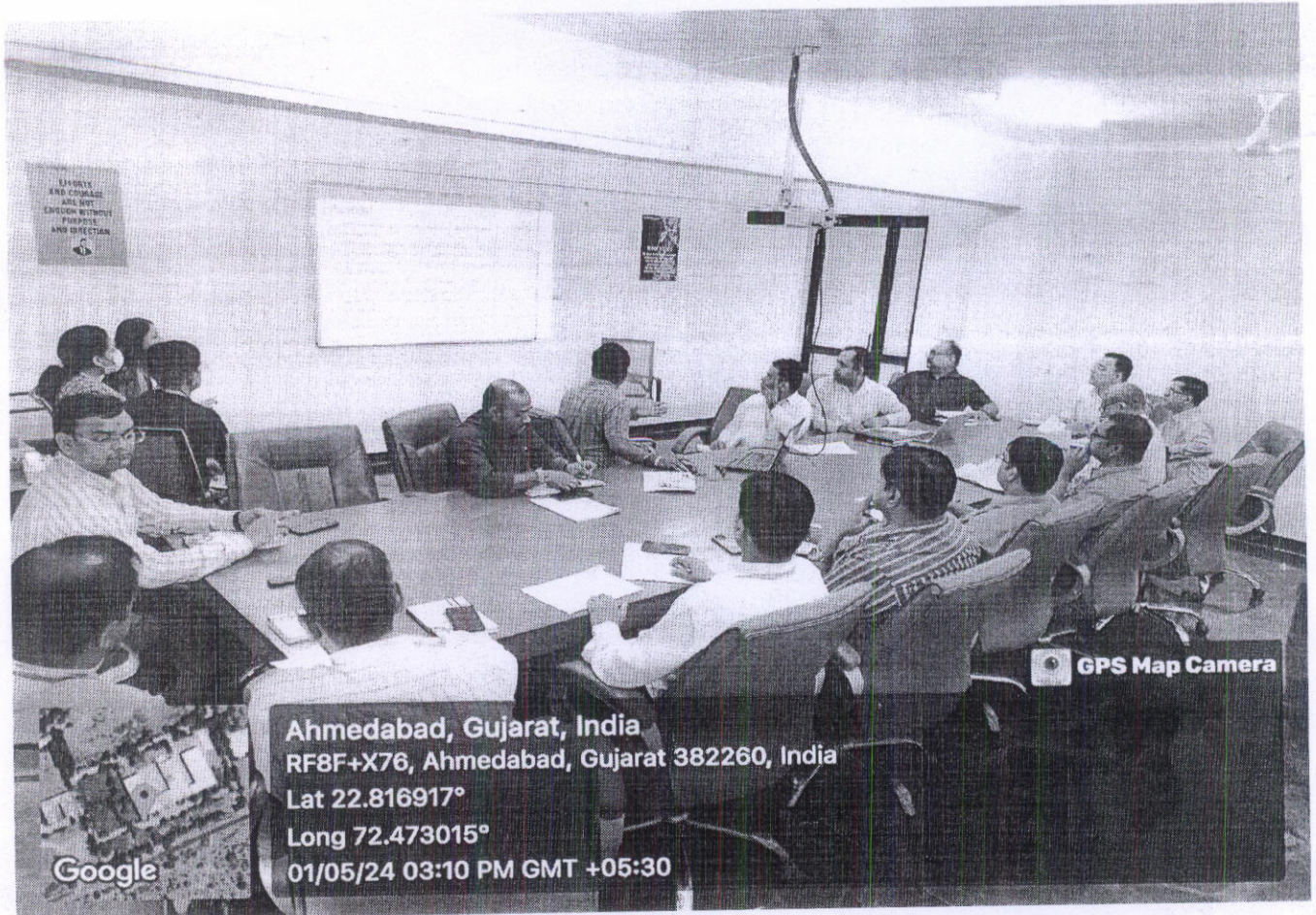
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1. Hon'ble Provost Office (For necessary information)
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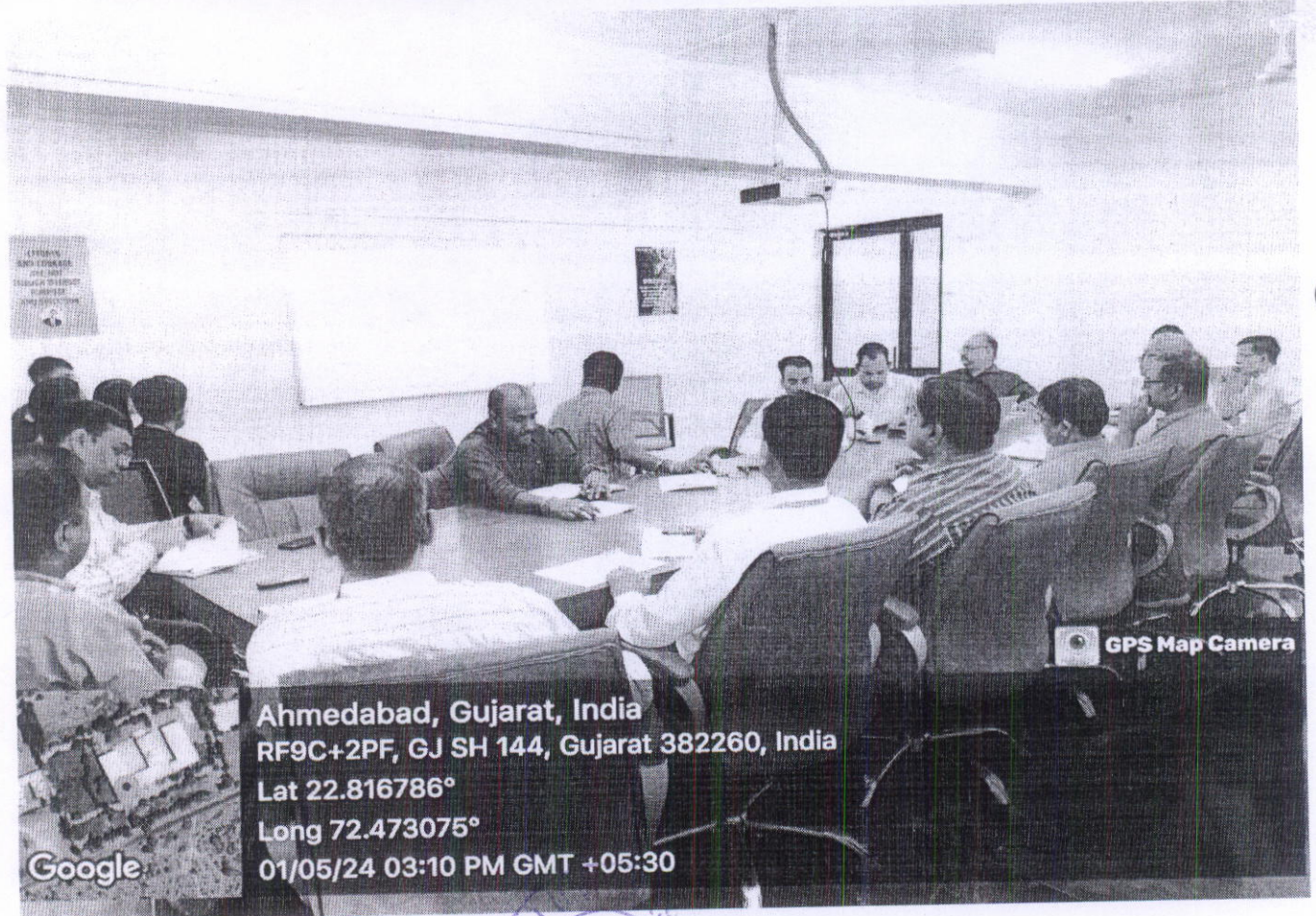




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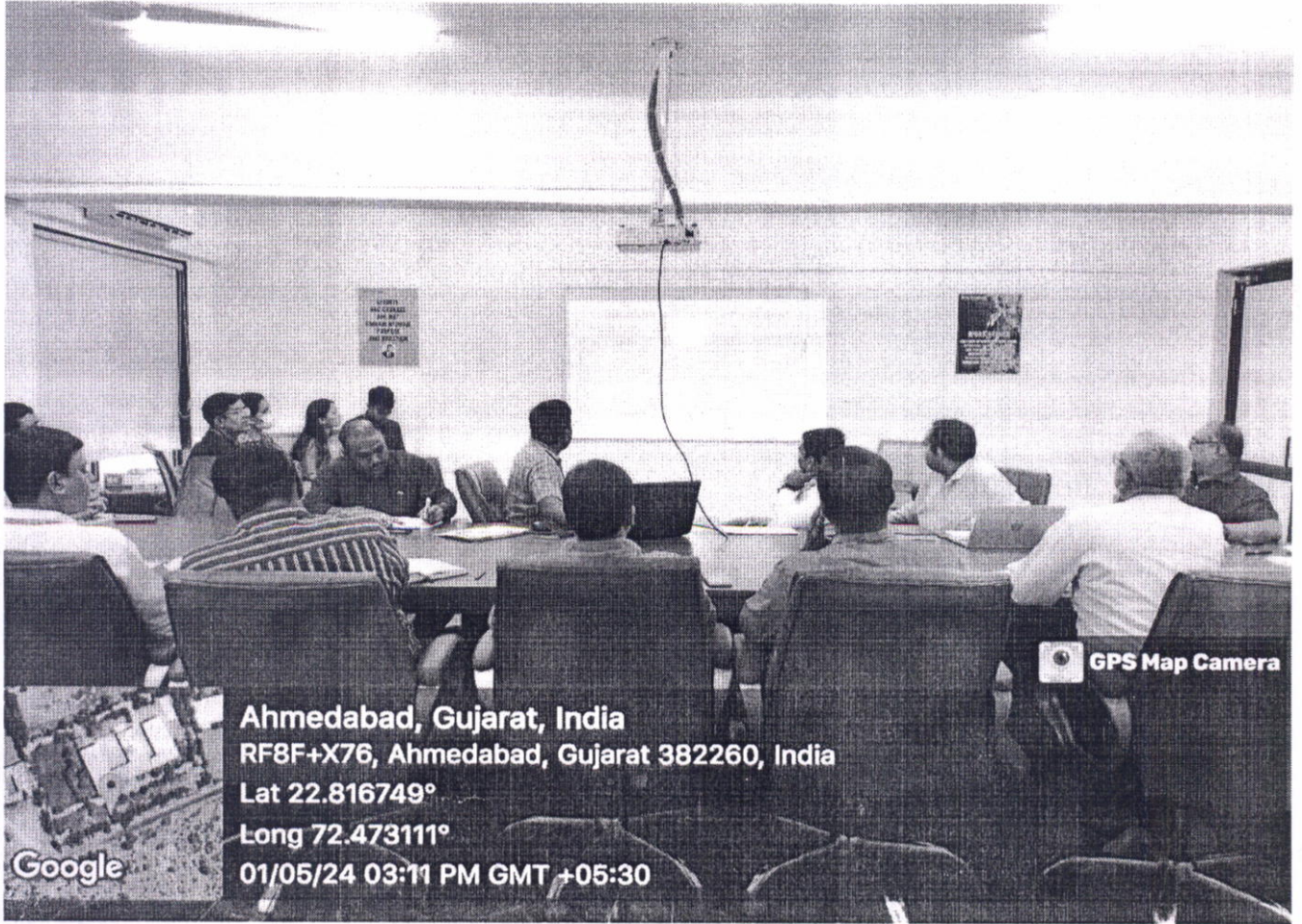
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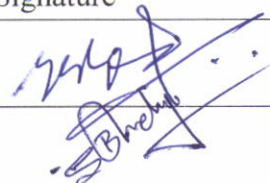
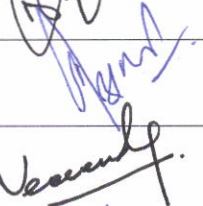
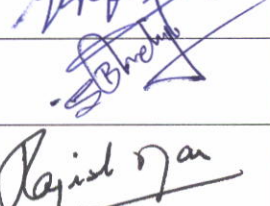
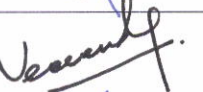
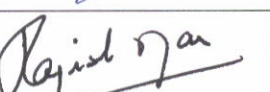
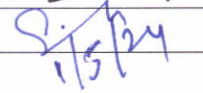
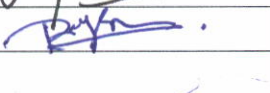
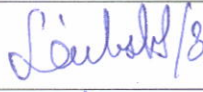



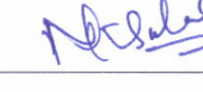




Y.A. Doshi
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10th IQAC Meeting Attendees on ^{1st May} 30th April 2024 for Mentioned Agenda.

Name of Attendees	Signature	Name of Attendees	Signature
Dr. Brijendra Singh Yadav		Dr. G.G. Sastry (Spl Invitee)	
Mr. Lalit Adhikari		Mr. Sanjeev Bhardwaj	
Mr. Veerendra Singh Nagoria		Mr. Rajesh Nair	
Dr. Sanjesh Rathi		Mr. Pragmesh Patel	
Dr. P. P. Patel		Mr. Dhwanesh Patel (Alumini)	
Dr. Sailesh Iyer		Ms. Khushboo Rajput (Alumini)	
Dr. Ausaf Ahmad Malik		Ms. Reenaben Trivedi (Parent Stakeholder))	
Dr. Pradeep Kumar Singh		Mr. Priyank Nahar (Industrialist)	
Dr. Sandeep Chandra		Mr. Prince Parbat (Student)	
Dr. Nita Solanki		Mr. Yash Trivedi (Student)	
Mr. Yashesh Darji		Sarpanch (Local Society Academic Peer)	

