

RU/AHD/PO-IQAC/2023-24/012

Date: 28/07/2023

Time: 01:00 PM to 02:00 PM

Venue: Board Room

MINUTES OF MEETING

Meeting of all the All Principal, IQAC Members was called by Prof. (Dr.) Anil Tomar, Chairman IQAC on urgent basics 28th July 2023.

Meeting Chaired By:	Prof. (Dr.) Anil Tomar		
Joint Registrar	Dr. Viveka Nand Sharma		
Attendees:	Dr. Sanjesh Rathi	Dr. P. P. Patel	Dr. Ashish Rami
	Dr. Nita Solanki	Dr. Pradeep Kumar Singh	Dr. Sailesh Iyer
	Dr. Nita Solanki	Mr. Hardik Patel	
	Mr. Yashesh Darji		

Sr.no	Agenda	Resolution	Responsibility center
1	Preparing Academic Calendar and Academic Documents for the New Batch 2023-24	All School HOI have to complete the all-academic document readiness like academic calendar, Course Data Sheet, Course Plan before the starting of the semester and share with students, submit the audit report by DQAC	All School HOI
2	NAAC wise departmental file	All HOI have to create the NAAC wise file as list shared on or before 4 th March 2023 by IQAC, and as advised by Joint Registrar some of files must be added in pervious list. Alumni Association File. Purchase File Dept. Committee file Dept. Library file PhD Scholar file Dept wise Dept. Internal Communication File.	All School HOI

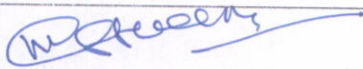

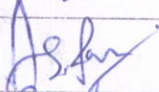
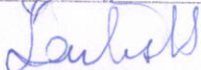
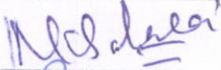

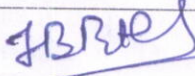
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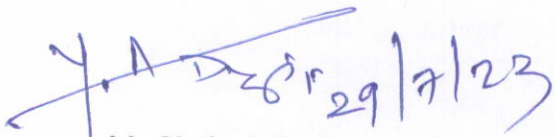


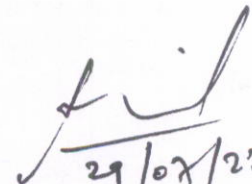
Copy to:

1. Provost Office
2. Registrar Office
3. All Deans, Principals and Heads

IQAC Meeting Attendees on 28th July 2023 for Mention Agenda

Name of Attendees	Signature
Dr. Viveka Nand Sharma	
Dr. Sanjesh Rathi	
Dr. Ashish Rami	
Prof. (Dr.) Sailesh Iyer	
Dr. P. P. Patel	
Dr. Nita Solanki	
Dr. Pradeep Kumar Singh	
Mr. Hardik Patel	


Mr. Yashesh Darji


29/07/23
Prof.(Dr.) Anil Tomar
Provost

